




**ANNOUNCEMENT OF VACANCY
SUPERINTENDENT OF SCHOOLS
CRAIG R-III SCHOOL DISTRICT
"Home of the Hornets"**



Holt County

Search being conducted by Dr. Margret Anderson, MARE Search Consultant

Due to retirement, Craig R-III School District is seeking candidates for the position of Superintendent of the School District located at 402 N Ward, Craig, Missouri, 64437. Website: www.craigr3school.com

County-District Code: 044-078		Schools	Certified Staff	Total Students	Craig R-III Mission Statement		
Elementary School (K-06)		1	6	34	Everyday – Prepare, Challenge, Grow		
High School (07-12)		1	13	21			
Total		2	19	55			
Annual Operating Budget: \$2,028,454.00 Total Tax Levy: \$4.3000		Assessed Valuation: \$30,227,922.00	Administrators - 2 Support Staff - 5		District Fully Accredited	District Contracted Transportation with First Student	District Operated <u>Food Service</u> District Contracted Custodial with OPS
Reserve Balances at 361.73%	Low Teacher to Student Ratio	Additional Instructional Time Scheduled Daily	<u>Craig Hornets</u> 	1:1 Chromebooks K-6 1:1 Laptops 7-12	FFA Program Northwest Technical School	Strong District & Community Traditions	

BOARD OF EDUCATION:

Rob Liles - President	2024	Mitchell Longcor - Member	2025
Michael Peters – Vice President	2025	Jason Smelser - Member	2026
Caleb Wright - Treasurer	2026	Jarod Whetsel - Member	2026
Samantha Grist - Member	2024	Mindi Voltmer – Board Secretary	

TIMELINE:

- **APPLICATIONS MUST BE RECEIVED BY** Friday, February 23, 2024
- **SCREENING TO BEGIN ON** Ongoing throughout process
- **INTERVIEWS TENTATIVE DATE** Week of February 26-March 1, 2024
- **ANTICIPATED HIRE DATE** March 1, 2024
- **CONTRACT BEGINS** July 1, 2024

SALARY/BENEFITS INFORMATION:

- Salary commensurate with qualifications and experience. **Salary Range: \$90,000-\$110,000.**
- Administrative experience is **required**. Central Office experience **desired**.
- Missouri Administrative Certificate or eligibility thereof **required**.
- Initial **multi-year contract** may be **offered**.
- Board paid health and life insurance benefits per limits of policy in effect.
- Living in the surrounding area is **desired**.

APPLICATION PROCESS: Go to www.moare.com and download all application materials for Craig R-III School District.

Applicants are advised to email and then mail a hard copy of all application materials to the Search Consultant listed below:

Craig R-III Superintendent Search

Attn: Dr. Margret Anderson, Search Consultant
318 Johnson Drive
Warrensburg, Missouri, 64093



Other Contact Information:

Phone #: (816) 898-0005
Fax #: (660) 747-8160
Email: mg2.anderson@gmail.com

*Applicants are asked to not make direct contact with the Board of Education members. Initial applications will be kept confidential; however, all applications, letters of reference, resumes, transcripts, credentials, etc., for the purpose of this application process will, upon receipt, become the sole property of the **Craig R-III Board of Education**, and shall remain their property indefinitely.*

APPLICATION GUIDELINES

- Submit a completed application form and current resume with three letters of reference.
- Include a cover letter directed to the **Craig R-III Board of Education**. (Describe reasons for interest in the position and provide a record of significant accomplishments over the past five years.)
- Provide evidence of Missouri Administrative Certificate (copy of certificate).
- Provide transcripts and current placement papers or credentials.
- Include any other supporting documents that would enhance the application file.
- Please note that the selected finalist must provide a copy of his/her most recent background check prior to official employment.

STATEMENT OF NON-DISCRIMINATION: Applicants for admission and employment, students and employees of the **Craig R-III School District** are hereby notified that this institution does not discriminate on the basis of race, color, creed, religion, national origin, sex, age or handicap in admission or access to, or treatment of employment in its programs and activities. Any person implementing Title IX or Section 504 is directed to contact Mr. Mike Leach, Craig R-III School District, 402 N Ward, Craig, Missouri, 64437. Phone Number: (660) 683-5351.