



# Joint MARE & K-8 Association Conference

The Lodge of Four Seasons – October 18-20, 2023

EXHIBITOR and SPONSOR Registration & Information



**Location:** The Lodge of 4 Seasons, Lake Ozark, Missouri. (Individuals are responsible for making room reservations.) Conference Room Rate is \$130.00 single or double. Reservations: (888) 265-5500. **Deadline for reservations is Sept. 26, 2023 at the above rate.** The exhibitor assumes entire responsibility of claims, losses, and damages to persons or property. The Exhibitor booth locations will be assigned the week before.

### **Designated Times to Setup and Meet Conference**

**Participants:** The conference schedule provides various opportunities to visit exhibits and meet with vendors:

**Exhibit Setup:** Wednesday, October 18, 2023 10:00 a.m. - 2:00 p.m.

**Exhibit Hours:** Wednesday, October 18, 2023 3:00 p.m. – 7:00 p.m. & Thursday, October 19, 2023 7:00 - 10:00 a.m.

**Opening Reception** with Exhibitors opens at 4:30 p.m. on Wednesday, October 18th.

**Breakfast with Exhibitors:** Thursday, October 19, 2023 7:00 a.m. – 9:00 a.m.

**Tear Down:** Thursday Morning – 10:00 a.m. – 12:00 Noon.

**Exhibitor Recognition:** As an exhibitor, your company/organization will be listed in our program booklet and in other manners if sponsorship opportunities are identified.

**Exhibit Booth Specs:** Each booth will be provided with a clothed table, two chairs, waste basket and electricity upon request. **(Electricity option is included in registration - please specify on form!)**

**Prize Donation:** Exhibitors may donate a prize for a drawing that may be announced during the Breakfast with Exhibitors on Thursday morning.

- Would like to announce winners.
- Major Door Prize to district** - 4 at \$500 each

### **Special Needs:**

- power outlet
- internet connection
- wall banner display not permitted
- Other (Please List) \_\_\_\_\_

### **Display Needs:**

- Table mounted display
- Floor display (table not needed)
- Needing additional booth space
- Display will be shipped to hotel prior to beginning of the conference. **(Vendor will need to contact the hotel for delivery information.)**
- Vendors responsible for packaged display to be picked up following the conference, if to be shipped.

**Brochure Distribution:** As an exhibitor, you may want to have a flier placed in each attendee’s materials. All materials must be received by the MARE Office – **Friday, September 29, 2023.**

### **Sponsorship Opportunities: (Refer to identified sponsorship levels on first page. Sponsorships listed below are counted toward different levels.)**

- Entertainment Sponsor - \$2,000 (if available)
- Keynote Speaker -- \$3,000 (if available)
- Awards Luncheon - \$1,000 (Several needed)
- Program Booklet Printing – Co-Sponsors \$250 each – several sponsors needed.
- Refreshment Breaks – Co-Sponsors \$500 each - several sponsors needed.
- Exhibitor Reception – Co-Sponsors \$1,500 each - minimum of three sponsors needed.
- Exhibitors Breakfast – Co-Sponsors - \$750 each -- several sponsors needed.
- Photography Sponsor
- Program Booklet Ads** –layout provided by exhibitor - (JPG/PDF preferred) – Receipt deadline in MARE Office – **Wednesday, September 13, 2023.**

- Full page Ad -- \$200
- ½ page Ad -- \$150
- ¼ page Ad & Business Card - \$100

### **Hotel Information:**

**The Lodge of Four Seasons**  
315 Four Seasons Drive  
Lake Ozark, MO 65049 Ph: (800) 711-8983