



**ANNOUNCEMENT OF VACANCY
SUPERINTENDENT OF SCHOOLS
FAIRFAX R-III SCHOOL DISTRICT
"Home of the Bulldogs"**



Atchison County

Search being conducted by Mrs. Mary Beth Scherer, MARE Search Consultant

Fairfax R-III is seeking candidates for the position of Superintendent of the School District located at 500 Main Street, Fairfax, Missouri, 64446. Website: www.fairfaxk12mo.us

County-District Code: 003-033	Schools	Certified Staff	Total Students	The mission of the Fairfax R-III School District is to develop individuals who meet their full potential and become contributing members of society.		
Elementary School (PK-06)	1	12	76			
High School (07-12)	1	9	67			
Total	2	21	143			
Annual Operating Budget: \$2,659,421.00 Total Tax Levy: \$4.7848	Assessed Valuation: \$26,035,922.00	Administrators - 2 Support Staff - 11	District Fully Accredited	District Operated Transportation	District Operated Food Service	
Reserve Balances at 68.83%	Parents as Teachers	FFA/AG Program FCCLA	Bulldogs 	Sports COOP With Tarkio East Atchison Wolves	A+ Program Dual Credit Offered	North Central Career Center
	MSIP 6 Review 2022-2023			Online College Credit Offered	Tarkio Technical School Northwest Technical School	

BOARD OF EDUCATION:

Jon Graves - President	2024	Theresa Larson - Member	2024
Sam O'Riley - Vice President	2023	Chance Clement - Member	2025
Brett Johnson - Member	2023	Crystal Woodring - Member	2025
Miles Smith - Member	2023	Karen Burke - Board Secretary	

TIMELINE:

- APPLICATIONS MUST BE RECEIVED BY **Friday, February 24, 2023**
- SCREENING TO BEGIN ON **Ongoing throughout process**
- INTERVIEWS TENTATIVE DATE **March 6th & 7th, 2023**
- ANTICIPATED HIRE DATE **Wednesday, March 8, 2023**
- CONTRACT BEGINS **July 1, 2023**

SALARY/BENEFITS INFORMATION:

- Salary commensurate with qualifications and experience. **Salary Range: \$80,000-\$90,000.**
- Administrative experience **required**/Central office administrative experience **preferred**.
- Missouri Superintendent's Certificate or eligibility thereof **required**.
- Board paid health insurance benefits.
- Initial **multi-year contract** will be considered.
- District residency is **preferred, but not required**.

APPLICATION PROCESS: Go to www.moare.com and download all application materials for Fairfax R-III.

Applicants are advised to email and then mail a hard copy of all application materials to the Search Consultant listed below:

Fairfax R-III Superintendent Search

Attn: Mrs. Mary Beth Scherer, Search Consultant
306 S Sunset Hills Drive
Concordia, Missouri 64020



Other Contact Information:

Phone #: (660) 281-7678
Fax #: (660) 747-8160
Email: mbscherer@ucmo.edu

Applicants are asked to not make direct contact with the Board of Education members. Initial applications will be kept confidential; however, all applications, letters of reference, resumes, transcripts, credentials, etc., for the purpose of this application process will, upon receipt, become the sole property of the **Fairfax R-III Board of Education**, and shall remain their property indefinitely.

APPLICATION GUIDELINES

- Submit a completed application form and current resume with three letters of reference.
- Include a cover letter directed to the **Fairfax R-III Board of Education**. (Describe reasons for interest in the position and provide a record of significant accomplishments over the past five years.)
- Provide evidence of Missouri Superintendent Certificate (copy of certificate).
- Provide transcripts and current placement papers or credentials.
- Include any other supporting documents that would enhance the application file.
- Please note that the selected finalist must provide a copy of his/her most recent background check prior to official employment.

STATEMENT OF NON-DISCRIMINATION: Applicants for admission and employment, students and employees of the **Fairfax R-III School District** are hereby notified that this institution does not discriminate on the basis of race, color, creed, religion, national origin, sex, age or handicap in admission or access to, or treatment of employment in its programs and activities. Any person implementing Title IX or Section 504 is directed to contact Dr. Jeremy Burrig, Fairfax R-III School District, 500 Main Street, Fairfax, Missouri, 64446. Phone Number: (660) 686-2421.