**Announcement of Vacancy**

**Superintendent of Schools**

**Fairfax RIII School District**

**500 East Main Street**

**Fairfax, Missouri 64446**

The Fairfax RIII School Board of Education is seeking candidates for the position of Superintendent of Schools.

**Application Guidelines**

* Letter of application directed to the Fairfax R-III Board of Education. Include reasons for interest in the position and a description of significant accomplishments of recent years.
* Current resume (include name, title, address and phone numbers of five persons who will serve as references).
* Copies of college/university transcripts or current placement files.
* Evidence of Missouri Superintendent’s Certification or eligibility thereof.
* Any other supporting documents that would enhance the application file.

**Position Information**

Salary Range: $75,000-$80,000

Initial Contract: 1-2 years

Educational Specialist Required

Central Office experience preferred.

Please submit answers to the following questions. (one half page or less per question)

1. Why do you want to be a superintendent at Fairfax RIII School District?

2. What have been your two most significant achievements as an educator?

3. How have you involved stakeholders in the decision making process?

4. How would you go about improving instruction?

5. In the time of fiscal belt-tightening, how would you maintain services/activities without incurring extra costs? How would you cut costs?

6. What aspects of your current position consume most of your time?

7. If a parent came to you very upset with a teacher and wants to have them fired immediately, how would you handle the situation?

8. How would you describe an effective public relations program for the district?

9. How will you plan, develop and administer a school district budget for Fairfax RIII**?**

10. What are major issues faced by education today?

Application Deadline: March 3, 2017

Please submit application packet to:

Dr. Michael Garrett

500 East Main Street

Fairfax, MO 64446

[mgarrett@fxbulldogs.net](mailto:mgarrett@fxbulldogs.net)

660 686 2421