|  |  |
| --- | --- |
| **Name of Contact Person**:  |       |
| **NAME OF Company/Organization/Association**: |       |
| Address: |       |
| City: |       | State: |       | Zip: |       |
| Telephone: |  | Email: |  |
| Names of individual(s) representing your Company/Organization/Association: |
|       |       |
|       |       |
|       |       |
|       |       |
| **Exhibition Booth**: The booth fee includes 8’ table, set-up, skirt, electricity and two chairs. *Exhibitor booth locations will be made available the day of the conference.* Please check other Special and Display Needs. Also included are the reception and the Tuesday morning Conference Breakfast. |
| [ ]  | One booth (MARE and/or K-8 Associate Member) @ $200 **Fee waived if event sponsor\*** |
| [ ]  | One booth (MARE and/or K-8 NON Associate Member @$350. **Fee Waived if event sponsor\*** |
| [ ]  | Vendors needing at least two booth spaces @ $400 (Associate) - @ $500 (Non-Associate) |
| [ ]  | Vendors needing more than two booth spaces @ $600. **Limited number of spaces.** |
|  |
| **Sponsorship Opportunities: (Suggested Conference Sponsorship Opportunities listed on second page.)** |
| [ ]  | **$1,500+ Platinum Level**: Booth Choice, conference registration. Recognized at Conference as a Major Sponsor, Listed in Program Booklet, Display Boards, and Website as a Major Sponsor and Business Partner of MARE and MO K-8 Associations. |
| [ ]  | **$1,000+ Gold Level**: Booth Choice, conference registration. Recognized at Conference as a Major Sponsor of a specific event. Listed in Program Booklet, Display Boards, and Website as a Major Sponsor and Business Partner of MARE and MO K-8 Associations. |
| [ ]  | **$750+ Silver Level**: Booth Choice, conference registration. Recognized as Conference event sponsor and listed in Program Booklet and Display Boards. |
| [ ]  | **] $500+ Bronze Level:** Conference registration. Recognized as Conference event sponsor and listed in Program Booklet. |
| **Sponsors will be given booth assignments based on level of sponsorship and a “first come, first serve” basis. Every effort will be made to accommodate all request.** |
| Signature: |  |
|  | Please sign and return along with check in correct amount payable to: |
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| **Location:** The Country Club Hotel and Spa, Lake Ozark, Missouri. (Individuals responsible for making room reservations.) Conference Room Rate is $89.00 single or double. Reservations: (573) 964-2200. The exhibitor assumes entire responsibility of claims, losses, and damages to persons or property. The Exhibitor booth locations will be assigned during setup. | **Display Needs:** |  |
| *[ ]*  | Table mounted display |
| *[ ]*  | Floor display (table not needed) |
| *[ ]*  | Additional table |
| *[ ]*  | Needing additional booth space |
| *[ ]*  | Display will be shipped to hotel prior to beginning of the conference. (Vendor will need to contact the hotel for delivery information.) |
| *[ ]*  | Vendors responsible for packaged display to be picked up following the conference, if to be shipped. |
| **Designated Times to Setup and Meet Conference Participants:** The conference schedule provides various opportunities to visit exhibits and meet with vendors: | **Brochure Distribution:** As an exhibitor, you may want to have a flier placed in each attendee’s materials. All materials must be received by the MARE Office – Monday, October 19, 2015 |
|  | *Exhibit Setup:* Monday, October 26, 2015 10:30 a.m. – 2:30 p.m. |
|  | *Exhibit Hours:* Monday, October 26, 2015 3:00 p.m. – 8:30 p.m. *Opening Reception:* with Exhibitors opens at 5:30 p.m. | **Sponsorship Opportunities: (Refer to identified sponsorship levels on first page. Sponsorships listed below are counted toward different levels.)** |
|  | *Opening Reception:* with Exhibitors opens at 5:30 p.m. | [ ]  | Program Booklet Printing – Co-Sponsors $250 each – four sponsors needed. |
|  | *Breakfast with Exhibitors:* Tuesday, October 27, 2015 7:30 a.m. – 9:30 a.m. | [ ]  | Refreshment Breaks – Co-Sponsors $500 each - four sponsors needed. |
|  | *Tear Down:* Tuesday Morning – 9:30 a.m. – 11:00 p.m. | [ ]  | Exhibitor Reception – Co-Sponsors - three sponsors needed. |
| **Exhibitor Recognition:** As an exhibitor, your company/organization will be listed in our program booklet and in other manners if sponsorship opportunities are identified. | [ ]  | Luncheon Keynote Speaker -- $3,000 |
| [ ]  | Banquet Entertainment/Support - $1,000 |
| [ ]  | Exhibitors Breakfast – Co-Sponsors - $500 each -- four sponsors needed. |
| **Exhibit Booth Specs:**  Each booth will be provided with either a 6 or 8 foot table, skirt, two chairs, and electricity upon request. | [ ]  | Photography Sponsor |
|  **Program Booklet Ads** –layout provided by exhibitor - (jpeg preferred) – Receipt deadline in MARE Office – Monday, September 28, 2015. |
| **Prize Donation:** Exhibitors may donate a prize for a drawing that may be announced during the Breakfast with Exhibitors on Tuesday morning.  | [ ]  | Full page Ad -- $200 |
| [ ]  | ½ page Ad -- $150 |
| [ ]  | ¼ page Ad & Business Card -- $100 |
|  | Would like to announce winners | Hotel Information: |
| **Special Needs:** |  | **Country Club Hotel & Spa****301 Carol Road, PO Box 1599****Lake Ozark, MO 65049****Phone: \*573) 964-2200** |
| [ ]  | Power outlet |  |
| [ ]  | Internet connection |  |
| [ ]  | Wall banner display (limited due to exhibit hall size) |  |
|  | Other (Please List) |  |  |  |

