



# ANNOUNCEMENT OF VACANCY SUPERINTENDENT OF SCHOOLS FAIRFAX R-III SCHOOL DISTRICT



*“To equip students with appropriate skills to function as contributing citizens in the changing global society.”*

**Atchison County**

*Search being conducted by Dr. Mike Jinks*

*Fairfax R-III is seeking candidates for the position of Superintendent of the school district located at*

*500 Main Street, Fairfax, Missouri 64446*

*Website: <http://fairfaxk12mo.us>*

County-District Code: 003-033	Schools	Certified Staff	Residents	Non-Residents	Total
Elementary K-6	1	10.5	59	0	59
High School 7-12	1	11	64	0	64
<b>Total</b>	<b>2</b>	<b>21.5</b>	<b>123</b>	<b>0</b>	<b>123</b>

  

<b>Annual Operating Budget:</b> \$1,858,940 Tax Levy: \$4.2557	<b>Assessed Valuation:</b> \$17,619,853	<b>Support Staff 9</b> <b>Total Staff 30.5</b>	<b>MSIP:</b> <b>Accredited</b>	<b>District Operated</b> <b>Transportation</b>	<b>District Operated Food</b> <b>Service</b>
<b>Accredited with Distinction</b> <b>8-years</b>	<b>Reserve Balances at</b> <b>48.83%</b>	<b>2013-14 MSIP 5 APR</b> <b>Score 94.7%</b>	<b>A+ Program Pending</b> <b>DESE Approval</b>	<b>Vacancy resulting in</b> <b>Retirement of Supt.</b>	

**BOARD OF EDUCATION**

Tony Mitchell – President	(2014)	Angela Garrison – Member	(2015)
Donnie Brandt – Vice-President	(2015)	James Lewis - Member	(2016)
Deanna Beck – Member	(2014)	Josh Oswald - Member	(2016)
Matt Heits - Member	(2014)	Laurie Yocum – Sec. to Supt./Bookkeeper	8 years

**TIMELINE**

- APPLICATIONS MUST BE RECEIVED BY **May 2, 2014**
- SCREENING TO BEGIN ON **May 2, 2014**
- INTERVIEWS TENTATIVE DATE **Week of May 5, 2014**
- ANTICIPATED HIRE DATE **May 15, 2014**
- CONTRACT BEGINS **July 1, 2014**

**SALARY/BENEFITS INFORMATION**

- Salary commensurate with qualifications and experience.
- Administrative experience a plus in Central Office.
- Classroom experience preferred.
- Missouri Superintendent’s Certificate required.
- Paid health insurance benefits per limits of health insurance policy in effect plus other benefits.
- Multi-year contract will be considered.
- Living in the district is desired.

**APPLICATION PROCEDURE:** Go to [www.moare.com](http://www.moare.com) and download all application material for Fairfax R-III.

Applicants are advised to forward all application materials to:

**Fairfax R-III Superintendent Search**

**Attn: Dr. Mike Jinks, Search Consultant**  
116 Fairview Avenue  
Warrensburg, MO 64093



**Other Contact Information:**

**Phone #: (660) 441-7473**  
Fax #: (660) 747-8160  
Email: [mjinks@ucmo.edu](mailto:mjinks@ucmo.edu)

*Applicants are asked to not make direct contact with the board of education members. Initial applications will be kept confidential; however, all applications, letters of reference, resumes, transcripts, credentials, etc., for the purpose of this application process will, upon receipt, become the sole property of the Fairfax R-III Board Of Education, and shall remain their property indefinitely.*

**APPLICATION GUIDELINES**

- Completed application form and current resume with three letters of reference.
- Cover letter directed to the **Fairfax R-III Board Of Education**. (Include reasons for interest in the position and a description of significant accomplishments over the past five years.)
- Evidence of Missouri Superintendent Certificate or eligibility thereof, (copy of certificate). \*Current transcript(s).
- Current placement papers or credentials.
- Any other supporting documents that would enhance the application file.
- Selected finalist will provide a copy of their most recent background check in conjunction with contract signing.

**STATEMENT OF NON-DISCRIMINATION** Applicants for admission and employment, students and employees of the Fairfax R-III School District are hereby notified that this institution does not discriminate on the basis of race, color, creed, religion, national origin, sex, age or handicap in admission or access to, or treatment of employment in its programs and activities. Any person implementing Title IX or Section 504 is directed to contact: Mr. Ed Defenbaugh, Superintendent of Schools, Fairfax R-III, 500 Main Street, Fairfax, Missouri 64446-9131, Phone Number: 660-686-2421 or e-mail: [edefenbaugh@fairfaxk12mo.us](mailto:edefenbaugh@fairfaxk12mo.us)